COURSE SYLLABUS

COLLEGE   [College of]

DEPARTMENT   [Department of]

PROGRAM   [Program of]

COURSE   [title], [credit hours],[student workload],[course Average in the last three Years] [number], [semester and year].

PREREQUISITES AND COREQUISITES   [prerequisite or corequisite courses and special skills required for the course].

TIME AND LOCATION   [of class meetings]

INSTRUCTOR   [name and title], [office address], [email and website URL], [office hours].

- [Strategies for Office Hours](), CTL

TEXTBOOK   [List Required Textbooks, edition, publisher]

OTHER LEARNING RESOURCES   - List Essential Reference Materials (Journals, Reports, etc.)

-List Electronic Materials, Web Sites, Facebook, Twitter, etc.

-Other learning materials such as computer-based programs/CDs, professional standards or regulations and software.

ADDITIONAL MATERIALS or EQUIPMENT NEEDED FOR THE COURSE

1. Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.).

2. Technology resources (AR, VR, data show, Smart Board, software, etc.).

3. Other resources (specify, e.g. if specific laboratory equipment is required, list requirements, or attach list).

SUPPLEMENTARY MATERIALS

[any materials or resources to help students succeed in the course such as helpful hints on how to study, take notes, or do well in class, Online resources that may be helpful to students, Other university resources or facilities.].

COURSE DESCRIPTION

[An outline overview of course content and philosophy, or simply duplicate the catalog description].

COURSE AIMS

[Objectives]

INTENDED LEARNING OUTCOMES

[What are the Intended learning outcomes of this course?]

✔ The learning outcomes are the primary skills, behaviors, abilities, and expertise, the learner will "own" at the end of the course.

✔ Indicate what the learner will be able to do after the course – not what the learner will be doing while enrolled in the course.

✔ Must be stated in specific and measurable terms or action verbs, such as List, compare, analyze, define, …..

✔ Should cover all levels of skills (more information about ILOs will be provided later)

✔ Divide the ILOs into four categories:

A. Knowledge and Understanding skills (1'st and 2nd level of Bloom's taxonomy).

A1 ….….

A2 …..…..

B. Intellectual skill (the 3rd, 4th,5th.6the level of Bloom's taxonomy).

B1 ….….

B2 ….….

C. Professional and Practical skills (using tools, programs, surveys,..)

C1 …..…..…

C2 …..….…

D. General and Transferable skills (computing skills, working with a team, …)

D1…..…..

D2…..…..

The First three categories are subject-specific and the 4th category is generic.

MODE OF INSTRUCTION

(mark all that apply):

a. traditional classroom   (What percentage?)

b. blended (traditional and online)   (What percentage?)

c. other   (What percentage?)

COURSE POLICIES

[The University's and instructor's policy regarding the course]:

1. Class attendance:

2. unexcused absence:

3. reporting illnesses:

4. turning in late work:

5. missing home works, tests, or exams:

6. make-up policy:

7. extra credit (if any):

8. Academic Dishonesty (Cheating and plagiarism)

Course Outline and Calendar

[Content and activities of class meetings - by weeks or by hours]

#	Topics	Weeks/hours	ILO's

TEACHING METHODS & ILO's

TEACHING Methods	ILO's
☐ Lecture	
☐ Lab	
☐ Reading	
☐ Web search	
☐ Independent work	
☐ Group work	
☐ Case study	
☐ Presentation	
☐ Simulation analysis	
☐ Problem-based learning	
☐ Others (specify)	

ASSESSMENT MEASURES & ILO's

ASSESSMENT MEASURES	ILO's
☐ Unseen Exams	
☐ Open book	
☐ Take home exam	
☐ Quiz	
☐ homework	
☐ Report	
☐ Course study analysis	
☐ Oral presentation	
☐ Practical work	
☐ Group Project	
☐ Individual Project	
☐ Other (specify)	

GRADING SYSTEM

Evaluation Technique	Percentage