Supervisor evaluation form

Project title:		Date:
Supervisor:		Time:

Student Full Name (1):

Student Full Name (2):

Student Full Name (3):

Criteria	A	B	C	D	Student 1	Student 2	Student 3
1. Attendance	The team member has high discipline and visits the supervisor regularly on time.	The team member visits the supervisor but misses some appointments without giving notice	The team member misses many appoints without giving notice	The team member misses most of the appointments.			
2. Innovations	The team member is innovative and has excellent suggestions that are reflected in the project.	The team member has good design ideas but not very innovative.	The team member rarely suggests anything and s/he relies on the supervisor.	The team member's work is very classical and does not differ from existing work.			
3. Independence	The team can solve the problems without relying on external help from anyone.	The supervisor sometimes has to interfere to solve a problem that team is supposed to solve.	The team relies on the TA or lab assistant for technical help that they should do by themselves.	The team relies heavily on help of other students or external people to accomplish the project.			
4. Communication and attitude among the team	The team members work together and communicate with each other.	The team is not fully integrated. Someone is dominating the team.	The team has a problem in communications but the work is done at the end.	The team has communication problems that affect the final outcome.			
5. Writing	The team writes very clear and requires small changes from the supervisors.	The team requires the supervisor to do many changes in the writing.	The team requires major changes.	The team has serious problems when it comes to documentation.			
6. Progress (Not for introductory projects)	The team shows the supervisor the progress of practical work regularly.	The team shows the supervisor the progress of practical work occasionally.	The team shows the supervisor the progress of practical work rarely.	The team never shows the supervisor the practical part of the project as it grows.			

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